

THE
SAM BERNSTEIN
LAW FIRM

Would you like to work with us?

Our law firm helps accident victims and their families.

Working at our law firm means making a serious commitment to providing exceptional service to our clients. We also work to address the root causes of injustice in the communities that we serve.

This work can be difficult, and we understand that not everyone shares these values.

If helping people in the community who have suffered from auto accidents and advancing the cause of justice isn't for you, please do not apply. If you think this is the challenge/opportunity you've been looking for, then please complete this application. We look forward to getting to know you during the interview process.

Thank you for your time and interest in joining our law firm.

PEOPLE WHO WORK AT OUR FIRM...

- Are passionate about helping accident victims
- Are passionate about great service
- Have high integrity and honesty
- Enjoy being part of a team
- Are committed to organization-wide success
- Have a desire for improvement in all areas
- Are self-directed
- Are attracted to diversity
- Are comfortable with change
- Have the ability to handle stress

BASIC INFORMATION

Please note: This application was designed for use by persons applying for various types of positions. Please answer the questions to the best of your ability. All information will be confidential.

Name		Date
Street		
City	State	Zip
Home Phone () -	Office Can we call you here? [] yes [] no () -	
Mobile () -	Email Address	
Social Security Number (for required background check)	Other names known by	
How were you referred to us?	Name of source	

WHAT KIND OF WORK WOULD YOU LIKE TO DO?

What position are you applying for, specifically?
Can you perform the essential functions of the specified position with or without reasonable accommodation? [] yes [] no If no, please explain.
What are your pay/ salary requirements?
What are your benefits requests?

WORK HISTORY

Please list present or most recent employer first. Please use additional sheets of paper if necessary.

Employer:	Duties (leave blank if detailed on resume):	
Address:		
Email:		
Immediate Supervisor:	Permission to Contact?	Yes No
Telephone:		
Employed from:	To:	Why did you decide to leave?
Your ending job title:		
Salary start:	Finish:	
Benefits offered:	Benefits received:	

Employer:	Duties (leave blank if detailed on resume):	
Address:		
Email:		
Immediate Supervisor:	Permission to Contact?	Yes No
Telephone:		
Employed from:	To:	Why did you decide to leave?
You ending job title:		
Salary start:	Finish:	
Benefits offered:	Benefits received:	

Employer:	Duties (leave blank if detailed on resume):	
Address:		
Email:		
Immediate Supervisor:	Permission to Contact?	Yes No
Telephone:		
Employed from:	To:	Why did you decide to leave?
Your ending job title:		
Salary start:	Finish:	
Benefits offered:	Benefits received:	

OTHER IMPORTANT INFORMATION

Are you a legally authorized to work in the U.S. for any employer? yes no

Are you at least 18 years of age? yes no If not, you must provide a work permit.

Have you ever been convicted of a criminal offense? yes no

Are there any felony charges pending against you? yes no

Have you ever been discharged, asked to resign, or suspended by an employer? yes no If you answered "Yes" to any of the above three questions, please provide details below.

(An affirmative answer above will not automatically disqualify you from being considered as a candidate for employment.)

REFERENCES

Name and address	Occupation	Phone	Email

EDUCATIONAL INFORMATION

School	Name, Address, City, State, Zip	Dates Attended	Degree/Major	GPA	Completed
High School		Answer not required.			Yes No
College					Yes No
Grad School					Yes No
Other					Yes No
Military Service			Honorably discharged?		Yes No

PLEASE ANSWER THE FOLLOWING QUESTIONS

1. The Sam Bernstein Law Firm is a high-volume business with a work day that can be long and stress-filled. What makes you believe that you can perform well and excel under these working conditions?

2. What is your greatest strength? Greatest weakness?

3. As a staff member, what do you expect from your coworkers and supervisors?

AGREEMENT *Please read carefully and sign.*

I hereby affirm that the information provided on this application (and accompanying resume, if any) is true to the best of my knowledge. I also agree that falsifying information or significant omissions may disqualify me from further consideration for employment and may be considered justification for dismissal if discovered at a later date. I understand that this application/ authorization shall remain on file and will serve as an on-going authorization to procure the aforementioned information at any time during my employment period.

I understand that my employment is "at will" and can be terminated, with or without cause, at any time at the discretion of either the company or myself. I understand that no individual other than Samuel I. Bernstein has any authority to enter into any agreement contrary to the foregoing or make any oral assurance or promise of continued employment.

I authorize persons, schools, my current employer, and previous employers and organizations named in this application (and accompanying resume, if any) to provide any relevant information that may be required to arrive at an employment decision, unless I stated otherwise. This includes our ability to obtain a report of my credit history, driving record, and other information that may be necessary in making an employment decision.

I understand that I have a continuing and ongoing responsibility to inform The Sam Bernstein Law Firm, PLLC of any criminal investigation or conviction that may occur during my employment.

I agree that any claim or lawsuit relating to my employment with The Sam Bernstein Law Firm, PLLC must be filed no more than six (6) months after the date of the employment action that is the subject of the claim or lawsuit. I waive any statute of limitations to the contrary.

Signature: _____ Date: _____

THANK YOU *for taking the time to complete this application!*

Please return this application to our office:

BY MAIL:

Careers
The Sam Bernstein Law Firm, PLLC 31731
Northwestern Highway, Suite 333
Farmington Hills, MI 48334

BY FAX:

(248) 737-4392
Attention: Careers

BY EMAIL:

Send to careers@sambernstein.com